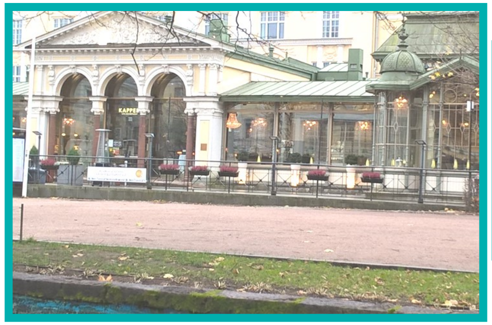
Venue of the Forum meeting: classroom inhabited by Iida Hyvönen and her Grade 2 children.

The team relaxing after a long day's work in a restaurant on the water-front in the heart of the beautiful city of Helsinki.



The venue for the meal viewed from the outside—Kapelli's—a stunning building, especially seen at night, that has been in existence for over a hundred years.

Helsinki Cathedral, originally built from 1830-1852 as a tribute to the Grand Duke of Finland, Tsar Nicholas I of Russia.

INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS
DELTA KAPPA GAMMA™

EUROPEAN FORUM

Austin, Texas

Friday 20th July 2018

European Forum Committee Members 2016-2018
L/R: Daniela von Essen, Iida Hyvönen, Ria Logtenberg, Ann-Katrin Swärd, Kristín Jónsdóttir, Kathrin Hodgson, Terttu-Triin Tomusk and Anne Marie Solstad.

MEETING OF THE EUROPEAN FORUM
Friday 20th July 2018
14:00—16:00

AGENDA

European Forum Committee 2016—2018:

Estonia	Terttu-Triin Tomusk	**Finland**	Iida Hyvönen
Germany	Daniela von Essen	**Great Britain**	Kathrin Hodgson (Chair)
Iceland	Kristín Jónsdóttir	**Norway**	Anne Marie Solstad (Treasurer)
Sweden	Ann-Katrin Swärd	**The Netherlands**	Ria Logtenberg (Treasurer)

European Regional Director (ex officio) Bjørg Nakling.

Reporters: Janny Kisteman and Maria Bleeker
Timekeeper: Ingibjörg Jónasdóttir
Attendance sheets: Riitta-Liisa Arpiainen

14:00 Welcome	Kathrin Hodgson
14:05 Opening Words	Iida Hyvönen
14:10 In Memoriam	Bjørg Nakling

14:15 Business Meeting

14:15	Minutes from Tallinn, 2017	Kathrin Hodgson
14:20	Financial Accounts	
14:25	Forum/Presidents/Regional Director link	Bjørg Nakling and Ingibjörg Jónasdóttir
14:40	Euforia	
14:45	The European Website	Eygló Björnsdóttir
14:50	Membership – younger members	
15:00	Any other business	

15:10 European Keynote Lecture
Ewa Johansson and Jóna Benediktsdóttir, the current State Organisation Presidents of Sweden and Iceland, will speak of the challenges and rewards of leadership in schools. They will also describe the pressures in education in their two countries.

15:55 Closing Words Daniela von Essen

SERVICE	RESULTS	DATES
MEMBERSHIP		
A. Consider new strategies for gaining members and encourage diversity within chapter/ state/region.		
1. Publish a list of various educational topics on the website.	Continues	
2. Offer to find support for new countries.	Continues	
3. Share ideas, which have been used to gain members and analyse the results. Report on ways that have been successful.	Continues	
B. Encourage expansion, interaction and assistance.		
1. Support chapter expansion in other countries by publishing good practices on the web.	Continues	
2. Suggest expansion into other countries to the International Expansion Committee.	Continues	
FINANCE		
A. Present a Finance Report at the European Forum Meetings in 2017 and 2018 with copies sent to HQ by November 15th of both years		
1. Budget and report agreed by the EF committee members.	Budget presented & agreed	Nov 2017
2. Collection of 25 Euros in even numbered years for the European Achievement Award and 1 Euro per member for the Regional Director every year.	Completed	Nov 2016
CELEBRATIONS		
A list of the Achievement Award winners to be kept updated on the website.	Agreed in Oslo. Continues	2016

Strategic Action Plan for the European Forum 2016-2018

SERVICE	RESULTS	DATES
A. The EF committee plans and organises the activities for the biennium.		
1. Meets annually for planning and discussion.	Continues	
2. Decides the venue of the meetings.	Helsinki (FIN)	Nov 2017
3. Staying in contact via e-mail	Continues	
4. Chooses, from names submitted, who receives the European Achievement Award.	Completed for this biennium.	Nov 2016
B. Plans the Regional and International European Forum Session.	Tallinn (Estonia) Austin (Texas)	Jul 2017 Jul 2018
COMMUNICATION		
A. Strengthen the member countries by using social media and website.		
1. Encourage members to send material to the website.	Continues	
2. The committee will use the DKG Europe website to inform members of its projects and activities.	Agreed in Oslo. Work continues.	Nov 2016
3. The other members of the web committee (see guidelines) support the EF webmaster who collects material and develops the website.	Agreed in Oslo. Work continues.	Nov 2016
4. Encourage discussion on the "DKG Europe" Facebook group.	Agreed in Oslo.	Nov 2016
5. Encourage publication of projects and activities in EuForia.	Agreed in Oslo.	Nov 2016
B*. Encourages cooperation between member countries, international committees and the Regional Director.*		
1. The dates of European state conventions to be put on the website.	Agreed in Oslo. Completed 2016	Nov 2016
2. Plan an informal meeting at the Regional conference for all European members of international committees.	Agreed in Oslo. Continues	Nov 2016
3. Encourage international committee members to inform members on the website.	Continues	

MINUTES OF THE EUROPEAN FORUM MEETING
Saturday 29th July 2017
Regional Conference: Tallinn, Estonia

Welcome: Kathrin Hodgson, (Great Britain), Chair 2016-2018, introduced the 2016-2018 members of the EF Committee and their input to the Society.

Words of Inspiration: Barbara Carlsen (Norway) spoke movingly; her words are worth repeating:
The attitude we have is important in all we do. It is difficult to change our feelings, but not so difficult to change our perspective, our attitude – this is a part of our brain that we can influence. The way you view the world, the meaning you place on what you observe, changes the way you feel.

In memoriam: Marianne Skardéus (Sweden) honoured those members who were not with us any more with a white rose, and thanked them for their dedication to education and our Society.

09.10 Business meeting
This was chaired by Kathrin Hodgson, Forum Chair.

Minutes of Nashville 2016
There was one item raised— attendance by Germany had been omitted. Other than this, the minutes were agreed to be a correct record of the meeting.

There were no matters arising from the minutes not on the agenda

Financial Review
These had been jointly prepared by Ria Logtenberg and Anne Marie Solstad, and presented by Anne Marie. There were no questions and the joint treasurers were thanked for their work on behalf of the Forum committee.

EF Operational Guidelines

The committee had made some proposed amendments to these guidelines, mostly involving the changing of wording. All of the proposed amendments were accepted and adopted by the members present.

Strategic Action Plan

Members were presented with an updated SAP for 2016-2018. There were no questions.

European Website

Eygló Björnsdóttir (Iceland), European Webmaster, spoke of the progress being made to change the website to a new provider—Weebly. Eyglo was thanked for her continued hard work on behalf of the European Region.

EuForia:

Riet Smits (the Netherlands), Editor, gave a report on progress since she had taken over from Joan Carroll. She reaffirmed that she is reliant upon the membership to send articles for publication; these are always enlivened by photographs. Riet was thanked for agreeing to take over the reins from Joan Carroll.

Younger Members in Europe

There was discussion on how best to encourage younger teachers/educators to become members of DKG. Some countries have proved to be more successful within Europe than others, but it was felt that we each experienced similar problems in recruiting new members and need to work still in this endeavour.

Proposals

There was one proposal from the EF Committee:
Each Forum committee representative should serve for the period of two biennia. The Chair should change each biennium.
An amendment to the proposal was received just before the opening of the meeting, so that the members present were not able to see the proposal in writing. There was much discussion about both the amendment and the proposal itself. Voting was carried out—and the numbers counted twice. Both the amendment and the original proposal were rejected.

Areas of Activity
(a) The European Forum holds two general forum meetings each biennium. The meetings take place during the European Regional Conference and International Convention. The itemised agenda for the Forum meeting, and the minutes of the previous meeting, should be available on the European website one month before the date of the meeting.
(b) The committee will write Guidelines for Forum meetings and reports.
(c) The European Forum Committee meets annually for planning and discussion, preferably in the first weekend of November.
(d) The Forum Committee may decide to hold a pre-conference seminar at the European conference. The committee decide the theme and format. They inform the conference steering committee and give guidance on costs. Details are published by the end of January of the conference year.
(e) The Forum may select a project agreed by member countries to be carried out in the European Region.

European Achievement Award
This specially designed pin/pendant is awarded biennially at the regional conference, in recognition of distinguished service given to DKG in Europe.
The name of a member from any European state may be submitted on the recommendation form by European state executive boards to the chair of the European Forum by October 15 in even-numbered years. A decision is made on the recipient at the November Forum committee meeting.
Each state contributes €25 biennially from their own budget to the award via their EF committee member in November.

Travel costs of the European Director
All eight countries agreed to contribute €1 per member annually from their own budgets to facilitate travel around the region by the regional director. Money for this purpose in included in state organizations' annual budgets. The regional director receives the allowance from the EF Committee members in November, and submits an annual financial report on her expenses to the EF committee meeting.

Updated November 2016—European Forum Committee 2016-2018
Agreed by membership at European Forum Meeting, Tallinn 2017

Organizational Structure

(a) Each country selects a representative to serve on the Forum Committee for the biennium. Nomination forms are submitted to the current Forum Committee Chair by March 1 of even numbered years. The current chair then circulates the names of the new representatives to all state organization presidents, current Forum representatives, and incoming Forum representatives.
(b) The names and brief biographical details of those incoming representatives *who would be willing to become the next Forum chair** are then circulated to the new representatives by the current chair. Each incoming member then informs the current chair by May 1 of even-numbered years who they wish to be the new chair.
(**Note: The nomination form will ask this question*.)
(c) The chair organizes the committee meetings and reports on the work of the forum to Society headquarters. The chair selects two members to take the minutes.
(d) Each committee representative is accountable to, and reports to, their state organisation.
(e) Activities of the European state organizations, and minutes of Forum meetings, are put on the European Forum website, run by the European Webmaster. A committee of three members, agreed by the Forum, supports the webmaster. The committee members are: the Forum Chairman, Regional Director, one State Webmaster, as well as the European Webmaster.

Officers

(a) Any European Forum committee member who is not the state president, nor a member of her state organization executive board, becomes an ex-officio member of her state organization executive board.
(b) The Forum committee serves for the period of one biennium.
(c) The Europe Regional Director is an ex-officio member of the European Forum Committee.
(d) A chair and a treasurer are chosen by the committee members for a two-year period. The Forum Chair changes in even-numbered years.

The European Achievement Award

This was presented to Liisa Peltomaa for her enthusiasm , vigour and commitment to DKG.
Liisa has been instrumental in expanding the DKG membership in Finland. Potential new members can relate to her and believe her “elevator speeches”. She has invited more members to join DKG in Finland than any other person and most women educators have accepted. She has even helped to revive a whole chapter in Oulu!
In her 41 years as a Delta Kappa Gamma member, Liisa Peltomaa has been a Gamma-chapter member and has held every possible officer’s post. She has been a member of several international committees and still continues to serve DKG as a valued membership chair in Gamma-chapter.

European members present were:

Estonia	17
Finland	21
Germany	7
Great Britain	11
Iceland	11
The Netherlands	10
Norway	17
Sweden	19

In addition, there were three members from the US and one from Canada, making a total of 117 present.

Any Other Business

There were no other items of business.

The meeting closed at 11:00 am.

European Forum Financial Review
1st July 2017—30th June 2018

Profits	€	**Costs**	€
Income from HQ	2498.95	Banking Costs (2 years)	24.00
Regional Director's travel	929.00	Travel costs to Helsinki	1470.64
		Hosting EF Helsinki	680.00
		RD travel	929.00
		Website	102.00
		Austin Conference	80.00
		Meals	507.90
		Copy costs	100.00
		C/f to 2018-2019	-465.59
TOTAL INCOME	3427.95	**TOTAL EXP.**	3427.95

Further specification profits and Costs

INCOME	€	**EXPENDITURE travel costs**	€
Sweden	271.00	Sweden travel costs	210.00
Estonia	47.00	Estonia travel costs	35.00
Iceland	310.00	Iceland travel costs	289.30
Netherlands	46.00	Netherlands travel costs	206.34
Norway	81.00	Norway travel costs	133.00
Germany	34.00	Germany travel costs	349.00
Finland	100.00	Finland travel costs	0.00
Great Britain	40.00	Great Britain travel	135.00
		taxi v.v. Helsinki	113.00
	929.00		1470.64

European Forum Operational Guidelines

Goals

- to unite the European members, and celebrate their diversity
- to give opportunities to discuss issues in an open situation of educational importance
- to find ways to accomplish these goals and turn them into action
- to strengthen the links between the European Forum and the European Regional Director

Each biennium the Forum Committee agrees its own goals to work towards and report on. These goals should be set at the first meeting of the Forum Committee; they might be revised at the next meeting.

Membership

The European Forum is made up of members from each of these countries: Norway, Sweden, Finland, Iceland, The Netherlands, Great Britain, Germany and Estonia. The representative group is called the Forum Committee.

Finances

(a) The fiscal year is July 1 - June 30. A budget, prepared by the chair, is agreed by the European Forum Committee each year and submitted to the International President.

(b) The European Forum budget of currently $3,000 U.S.D, is allocated from the Available Fund by the Administrative Board. This supports the Forum Committee Members for a proportion of their travel and accommodation costs at the committee meeting. (The amount payable relies on members choosing the cheapest travel arrangements and staying in members' houses, with an amount being paid to the host for food provided.) The rest of the money is spent on other expenses, such as communication (EuForia, website) and administrative costs.

(c) A completed reimbursement of expenses form and receipts are required.

(d) Members of the committee are working on behalf of their states and are entitled to reimbursement of the difference in their travel costs between the payment from Forum funds and the overall total from the funds of their respective states. (This item should be built into state budgets).

(e) A financial report, prepared by the committee chairperson, and agreed by the committee members in June, is presented at the European Forum in July. A copy is then sent to headquarters by November 15.

(f) Each country should decide how to facilitate participation in their state conferences by members in their countries.